



KONICA MINOLTA

WORKPLACE  
OF THE FUTURE™

Simplify Scheduling, One Meeting at a Time.

meeting place optimization

## Collaboration.

Making a school more productive and efficient is the goal of every institution. Yet today, institutions spend 35% to 50% of time talking through projects rather than working on them. Meets are multiplying—yet available meeting space is in high demand.

Teem makes meetings more productive by helping connect people with the right meetings rooms and resources, keeping meetings on track and streamlining how faculty/administrators schedule and conduct meetings. Beyond that, Teem generates analytical data and provides recommendations for improving your company's meeting behavior.

Teem provides scheduling for private study meetings on campus, at the library or in the school district. It's just one of the ways Konica Minolta is reshaping the Workplace of the Future™, helping you work smarter, more productively and collaboratively. Giving shape to ideas that connect people with the tools and resources they need to live and work better.

<sup>1</sup>fortune.com/2015/11/11/eventboard-meeting-management



teem  
Formerly EB eventboard



## Teem Helps Your Institution Work Better Together, Creating a More Productive Environment.

Teem is a powerful, cloud-based platform that improves how meetings are planned and executed—while revealing trends and patterns about how institutions meet and collaborate. How? By offering two sets of features:

### Faculty Meeting Tools

That connect your people with the right resources for meetings when and where they need them.

- Eye-catching conference room displays show room availability at a glance and accept ad hoc bookings right from the display
- Mobile booking allows faculty to search for the best meeting room and resources for their needs, then book the meeting right from their phone

### Activity Driven Insights

That dig deep into your facilities' meeting and space use behaviors, giving you answers to questions about how your people, places and technology interact, such as:

- Find out which rooms are under or over-utilized
- Discover how often meetings are canceled
- See if you need to expand, consolidate or repurpose current space or plan new spaces
- Calculate how much meetings are costing your institution

### Teem is the Secret Weapon for a Better Institution

- Runs on affordable, readily available hardware (iPads® / Android®)
- Syncs with popular calendar systems such as Microsoft Exchange, Office 365, Outlook and Google
- It's easy to implement and scale up across buildings, floors and campuses
- Strict security policies include incident response management procedures, user access control, SSL data transport, data encryption and routine pen tests

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## Teem is Just One Way Konica Minolta is Changing the Shape of the Workplace of the Future.

As work becomes less about a place you go, and more about what you get done, Konica Minolta brings you the Workplace of the Future, a growing portfolio of unified smart solutions that allows your team to work smarter, more productively, and more collaboratively from anywhere, at anytime.

For more information on Teem or Konica Minolta's Workplace of the Future, please contact your local sales representative.

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## Partnership.

Konica Minolta can help give shape to your ideas and partner with you to achieve your corporate objectives. Contact us to realize opportunities in:

### Information Management

Enterprise Content Management (ECM)  
Document Management  
Automated Workflow Solutions  
Business Process Automation  
Security and Compliance  
Mobility  
eDiscovery Services

### IT Services

Application Services  
Cloud Services  
IT Security  
Managed IT Services  
IT Consulting & Projects

### Technology

Office Multifunction Business Solutions  
Commercial and Production Printers  
3D Printers  
Wide Format Printers  
Laptops, Desktops and Computer Hardware  
Servers and Networking Equipment  
Managed Print Services (MPS)  
Managed Enterprise Services



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